

# JDM Dayhome Agency

Operated by 14423160 Canada Foundation

## DAYHOME HEALTH & SAFETY CHECKLIST

<b>Educator Name:</b> _____	<b>Consultant Name:</b> _____
<b>Educator Address:</b> _____	
<b>Date of Visit:</b> _____	<b>Reason for Visit:</b> _____

Checklist Item	Y	N	Remedy Date
<b>SECTION 1: WALLS AND WINDOWS</b>			
Electrical outlets covered	<input type="checkbox"/>	<input type="checkbox"/>	
Electrical cords well maintained and out of reach	<input type="checkbox"/>	<input type="checkbox"/>	
Windows have window guards, but can easily be opened by adults in case of emergency	<input type="checkbox"/>	<input type="checkbox"/>	
Windows in every room to allow for well ventilation	<input type="checkbox"/>	<input type="checkbox"/>	
Drapery cords are secured	<input type="checkbox"/>	<input type="checkbox"/>	
Large glass doors or low windows have safety decals at child eye level	<input type="checkbox"/>	<input type="checkbox"/>	
Walls are wiped and clean from stains, chipped paint	<input type="checkbox"/>	<input type="checkbox"/>	
Exterior doors are secured with child locks	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 2: INDOOR PLAYSPACE / ADJOINING ROOMS</b>			
All staircases have solid gates and latches	<input type="checkbox"/>	<input type="checkbox"/>	
Staircases have handrails and side protection to prevent entrapment or falling	<input type="checkbox"/>	<input type="checkbox"/>	
Items on shelves kept out of reach of children (purses, office supplies-designated area)	<input type="checkbox"/>	<input type="checkbox"/>	
Cabinets that are not for children are latched up	<input type="checkbox"/>	<input type="checkbox"/>	
Cleaning products are secured away from children's reach or latched if at their level	<input type="checkbox"/>	<input type="checkbox"/>	
Chemicals, cannabis, and personal products stored inaccessible and not in play area	<input type="checkbox"/>	<input type="checkbox"/>	
Floors are free of clutter and look clean, swept and mopped	<input type="checkbox"/>	<input type="checkbox"/>	
Rugs/mats are free of debris, clean, and securely fastened down or non-skid	<input type="checkbox"/>	<input type="checkbox"/>	
Toys are in good repair and safe for different age groups	<input type="checkbox"/>	<input type="checkbox"/>	
Toys and equipment are of sufficient variety and quantity for the children in care	<input type="checkbox"/>	<input type="checkbox"/>	
Play space is free of hazards and unsafe objects	<input type="checkbox"/>	<input type="checkbox"/>	
Heavy items, TVs, and furniture are secured and positioned to prevent tipping	<input type="checkbox"/>	<input type="checkbox"/>	
Poisonous plants throughout the home are out of reach	<input type="checkbox"/>	<input type="checkbox"/>	
Safety guard installed in front of fireplaces and wood stoves (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Residence is clean, comfortable and sufficient space for activities	<input type="checkbox"/>	<input type="checkbox"/>	
Toys and equipment are organized and accessible for independent play	<input type="checkbox"/>	<input type="checkbox"/>	
Toys are washed/sanitized on a weekly basis (proof of cleaning checklist)	<input type="checkbox"/>	<input type="checkbox"/>	
Proof of air duct cleaning	<input type="checkbox"/>	<input type="checkbox"/>	
Sleeping mats are a minimum 60cm apart from each other	<input type="checkbox"/>	<input type="checkbox"/>	
Furnishing, window blinds, and fans are dusted and free from dirt/debris	<input type="checkbox"/>	<input type="checkbox"/>	

Children's furniture is in good repair, clean, and safe for use	<input type="checkbox"/>	<input type="checkbox"/>	
Sharp corners/edges in home are covered/baby proofed	<input type="checkbox"/>	<input type="checkbox"/>	
Cribs, cots, and mattresses comply with regulations, are clean and well maintained	<input type="checkbox"/>	<input type="checkbox"/>	
Diaper change tables are safe, in good condition, and sanitized after every child	<input type="checkbox"/>	<input type="checkbox"/>	
Educator following Standard 8 of Family Dayhome Standards Manual for supervision	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 3: OUTDOOR PLAYSPACE</b>			
Play area is fenced or an approved public park/playground	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment is safe, well maintained and developmentally appropriate	<input type="checkbox"/>	<input type="checkbox"/>	
No trampolines are used by dayhome children at any time	<input type="checkbox"/>	<input type="checkbox"/>	
No lawn/toxic gardening equipment accessible to children	<input type="checkbox"/>	<input type="checkbox"/>	
No protruding nails, bolts, splinted wood, or hooks	<input type="checkbox"/>	<input type="checkbox"/>	
Strollers/wagons are in good repair and safe for children	<input type="checkbox"/>	<input type="checkbox"/>	
No standing water	<input type="checkbox"/>	<input type="checkbox"/>	
BBQ propane and utensils are stored safely	<input type="checkbox"/>	<input type="checkbox"/>	
Balconies/decks have barriers that prevent someone from falling	<input type="checkbox"/>	<input type="checkbox"/>	
Children do not have unsupervised access to water hazards (pools, hot tubs, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
Children do not have unsupervised access to garages, sheds, or inside vehicles	<input type="checkbox"/>	<input type="checkbox"/>	
All tripping hazards removed	<input type="checkbox"/>	<input type="checkbox"/>	
Remove any garbage or debris	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment in good repair (no broken toys)	<input type="checkbox"/>	<input type="checkbox"/>	
Sandbox/ Sensory Tables are free from sharp objects	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 4: WASHROOM(S)</b>			
Bathroom door can be easily opened by adult from exterior	<input type="checkbox"/>	<input type="checkbox"/>	
Cabinets and medicine drawers have latches	<input type="checkbox"/>	<input type="checkbox"/>	
All cleaning products kept inaccessible to children	<input type="checkbox"/>	<input type="checkbox"/>	
Shampoos, cosmetics, and toiletries are kept out of reach of children	<input type="checkbox"/>	<input type="checkbox"/>	
Bathroom appliances are unplugged and out of reach of children	<input type="checkbox"/>	<input type="checkbox"/>	
Diaper garbage has tight lids, is inaccessible, and away from food areas	<input type="checkbox"/>	<input type="checkbox"/>	
Change table is located for appropriate supervision of other children in care	<input type="checkbox"/>	<input type="checkbox"/>	
Bathroom is accessible with adequate supervision for younger age groups	<input type="checkbox"/>	<input type="checkbox"/>	
Separate towels/cloths or paper towels for each child are readily available	<input type="checkbox"/>	<input type="checkbox"/>	
Toilet bowl, sink, walls, countertops are clean and sanitized	<input type="checkbox"/>	<input type="checkbox"/>	
Age-appropriate toileting and hand washing items (potty seat, stool, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
Drains, sinks, toilets are unclogged	<input type="checkbox"/>	<input type="checkbox"/>	
Hot water pipes and heating units are inaccessible to children	<input type="checkbox"/>	<input type="checkbox"/>	
Hot water temperature is adjusted to prevent scalding (less than 50°C)	<input type="checkbox"/>	<input type="checkbox"/>	
Staff are using gloves when changing diapers or bodily soiled clothes	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 5: KITCHEN &amp; FOOD SAFETY</b>			
Hot surfaces out of children's reach	<input type="checkbox"/>	<input type="checkbox"/>	
Gated kitchen area where possible	<input type="checkbox"/>	<input type="checkbox"/>	
Cooking appliances are clean and free from build-up (stove, oven, cookware)	<input type="checkbox"/>	<input type="checkbox"/>	

Drains/sinks are unclogged	<input type="checkbox"/>	<input type="checkbox"/>	
Handles of pots and pans on the stove are turned inward when cooking	<input type="checkbox"/>	<input type="checkbox"/>	
Electrical appliances (heaters, printers, microwaves) are inaccessible	<input type="checkbox"/>	<input type="checkbox"/>	
Sharp objects like knives are kept out of reach and/or locked	<input type="checkbox"/>	<input type="checkbox"/>	
No flammable materials near stove; liquids/grease cleaned up promptly	<input type="checkbox"/>	<input type="checkbox"/>	
Hot beverages are inaccessible to children	<input type="checkbox"/>	<input type="checkbox"/>	
Fridge is cleaned both inside and outside with no expired food	<input type="checkbox"/>	<input type="checkbox"/>	
Dishwasher is wiped and free from dirt	<input type="checkbox"/>	<input type="checkbox"/>	
Counter tops and visible surfaces are clean, organized, and free from clutter	<input type="checkbox"/>	<input type="checkbox"/>	
Appropriate meal styles are being modelled for children	<input type="checkbox"/>	<input type="checkbox"/>	
Developmentally appropriate utensils for children are being offered	<input type="checkbox"/>	<input type="checkbox"/>	
Allergy list is posted in kitchen and in emergency backpack	<input type="checkbox"/>	<input type="checkbox"/>	
Appropriate disposal of food; no overloaded garbage/compost bins	<input type="checkbox"/>	<input type="checkbox"/>	
Highchairs are in good repair and meet CSA standards	<input type="checkbox"/>	<input type="checkbox"/>	
Washed dishes and clean food prep area	<input type="checkbox"/>	<input type="checkbox"/>	
Clean clothes/towels being used	<input type="checkbox"/>	<input type="checkbox"/>	
Fridge/Freezer Temperatures are appropriate (Freezer: $\leq -18C$ , Fridge: $\leq 4C$ )	<input type="checkbox"/>	<input type="checkbox"/>	
Food Handler Certification	<input type="checkbox"/>	<input type="checkbox"/>	
Stocked paper towels, soap, etc.	<input type="checkbox"/>	<input type="checkbox"/>	
All food is stored in tight loc bags or in containers with lids	<input type="checkbox"/>	<input type="checkbox"/>	
No signs of pest (droppings, casings, insects, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	

#### SECTION 6: OTHER (HEALTH, SAFETY, EMERGENCY)

Medications/vitamins kept in locked box (excluding emergency meds)	<input type="checkbox"/>	<input type="checkbox"/>	
First aid kit on site and in emergency backpack	<input type="checkbox"/>	<input type="checkbox"/>	
Fire extinguisher is charged and provider is aware of its use	<input type="checkbox"/>	<input type="checkbox"/>	
Working smoke detectors that are tested regularly	<input type="checkbox"/>	<input type="checkbox"/>	
Working CO2 detectors that are tested regularly	<input type="checkbox"/>	<input type="checkbox"/>	
Staff has current First Aid & CPR certificate	<input type="checkbox"/>	<input type="checkbox"/>	
Know the procedure for calling for help	<input type="checkbox"/>	<input type="checkbox"/>	
Sign in/out sheet	<input type="checkbox"/>	<input type="checkbox"/>	
Fire Drill Log (monthly)	<input type="checkbox"/>	<input type="checkbox"/>	
Firearms and ammunition are stored separately, locked, and inaccessible	<input type="checkbox"/>	<input type="checkbox"/>	
Washer/dryer and deep freezers are inaccessible or have working locks	<input type="checkbox"/>	<input type="checkbox"/>	
Pet food, waste, and litter are inaccessible to children	<input type="checkbox"/>	<input type="checkbox"/>	
Amphibians/reptiles are kept locked in aquariums	<input type="checkbox"/>	<input type="checkbox"/>	
All pet inoculations are up-to-date	<input type="checkbox"/>	<input type="checkbox"/>	
Valid proof of car insurance, registration, and drivers license	<input type="checkbox"/>	<input type="checkbox"/>	
Car seats are properly installed and restrained while travelling	<input type="checkbox"/>	<input type="checkbox"/>	
Written transportation agreements from parents are in every child's file	<input type="checkbox"/>	<input type="checkbox"/>	
Children know the emergency meeting point outside of the home	<input type="checkbox"/>	<input type="checkbox"/>	
Working Telephone (mobile preferred)	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Contact Numbers posted in clear sight	<input type="checkbox"/>	<input type="checkbox"/>	
Every room observed for safety, including those not used by children	<input type="checkbox"/>	<input type="checkbox"/>	

All entrances clear and free from clutter (snow, shoes, packages)	<input type="checkbox"/>	<input type="checkbox"/>	
Children have a designated space for their belongings	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 7: EMERGENCY BACKPACK</b>			
First Aid Kit	<input type="checkbox"/>	<input type="checkbox"/>	
Binder with portable records, allergy lists, and emergency plans	<input type="checkbox"/>	<input type="checkbox"/>	
Pen/Pencil and Bottle of water	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 8: POSTINGS OBSERVED</b>			
Menu and Program planning	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency evacuation info and contact numbers	<input type="checkbox"/>	<input type="checkbox"/>	
Children allergies posted in food prep area	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SECTION 9: ALBERTA STANDARD REQUIREMENTS</b>			
Incident/illness report logs available and up to date	<input type="checkbox"/>	<input type="checkbox"/>	
Valid criminal record check and vulnerable sector search (updated every 3 years)	<input type="checkbox"/>	<input type="checkbox"/>	
Valid child intervention record check (updated every 3 years)	<input type="checkbox"/>	<input type="checkbox"/>	
Smoking/vaping strictly prohibited on premises	<input type="checkbox"/>	<input type="checkbox"/>	
Sleep checks documented daily for infants	<input type="checkbox"/>	<input type="checkbox"/>	

**CHILDREN IN CARE**

Child's Name	DOB	Yes/No

**CONSULTANT NOTES**

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<b>Reason for Visit:</b>			
<b>Educator's Signature:</b>		<b>Date:</b>	
<b>Consultant's Signature:</b>		<b>Date:</b>	