



FIRE EVACUATION PLAN

14423160 Canada Foundation - Post this plan in a visible location near your primary exit

Provider / Educator Name

Dayhome Address

Agency Contact: JDM Dayhome Agency - 14423160 Canada Foundation - Phone: 368-299-0919

1. EMERGENCY RESPONSE SEQUENCE - R.A.C.E.

RESCUE: Immediately move all children away from the danger area.

ALARM: Shout 'FIRE! FIRE!' to alert all household members and older children.

CONTAIN: If safe to do so, close doors behind you as you exit to slow spread of smoke and fire.

EVACUATE: Proceed immediately to the primary exit and designated meeting place. Do NOT stop for personal belongings or shoes.

2. EVACUATION ROUTES AND ASSEMBLY POINT

Primary Exit (e.g. Main Front Door)

Secondary Exit (e.g. Back Sliding Door / Basement Egress Window)

Designated Meeting Place (fixed location outside - e.g. neighbour's porch, specific tree)

3. SPECIALIZED CARE FOR INFANTS AND TODDLERS

- Keep a multi-child stroller or evacuation crib (large wheels) near the primary exit at all times.
- Ensure the Portable Emergency Information Records and a basic first aid kit are stored by the exit for immediate retrieval.
- Place infants in the evacuation stroller/crib first. Toddlers should hold onto the stroller or educator's clothing while exiting.

4. MANDATORY FIRE DRILLS - ALBERTA STANDARDS

- Drills must be conducted once every month per Alberta standards.
- Conduct drills at varied times of day (e.g. nap time, lunch, free play).
- Goal evacuation time: Under 2 minutes.
- Documentation must include: date/time, number of children present, evacuation time, issues encountered, corrective action.
- Records must be kept for a minimum of 5 years and available during Agency and Licensing inspections.

5. FIRE SAFETY EQUIPMENT MAINTENANCE

Smoke Alarms: Required on every level and in every sleeping area. Test monthly. Replace batteries annually.

CO Alarms: Carbon monoxide alarms must be installed and tested monthly.

Fire Extinguisher: 2A:10B:C rated extinguisher required in kitchen or near exit. Inspect gauge monthly; service annually.

Egress Windows: Sleeping room windows must be unobstructed - minimum 3.8 sq ft open space, no dimension less than 15 inches.

6. EMERGENCY CONTACT REFERENCE

Contact	Phone Number
Emergency Services	9-1-1
Health Link Alberta	8-1-1
JDM Dayhome Agency (14423160 Canada Foundation)	368-299-0919
Poison Centre	1-800-332-1414

A floor plan diagram showing primary and secondary escape routes from every room must be attached to this document.