



DAILY ATTENDANCE RECORD

Monthly Sign-In / Sign-Out Log - Educator and Parent Verification Required

Educator _____

Child Name _____

Month _____

Year _____

Agency _____

Date	AM In	AM Out	PM In	PM Out	Total Hrs	Parent Signature
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						

Educator Signature _____

Date _____

Submit to JDM Dayhome Agency by the 25th of each month.